

Wakefield Police Department Citizen Compliment / Commendation Form

Instructions

If you would like to **compliment or commend** an employee of the Wakefield Police Department, please fill out this form and mail it to the Chief of Police at the address above. Commendations received by the department are forwarded to the employee and their supervisor with a copy placed in his or her personnel file.

The Wakefield Police Department is committed to providing the best Law Enforcement Services possible and citizen feedback is essential if we are to succeed in this goal.

Contact Information

| Name: | | |
|----------------------|-------|----------------|
| Home Address: | | |
| Business Address: | | |
| Contact Phone: | | Email Address: |
| Incident Information | | |
| Date: | Time: | Case Number: |
| Location: | | |
| | | |
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<u>Narrative – Please Describe the Incident Involving Your Compliment/Commendation</u>